



ZOUPPIO

ONLINE MANUALS
FROM WORD TO YOUR WEBSITE IN MINUTES

YOUR FIRST MANUAL IS FREE:

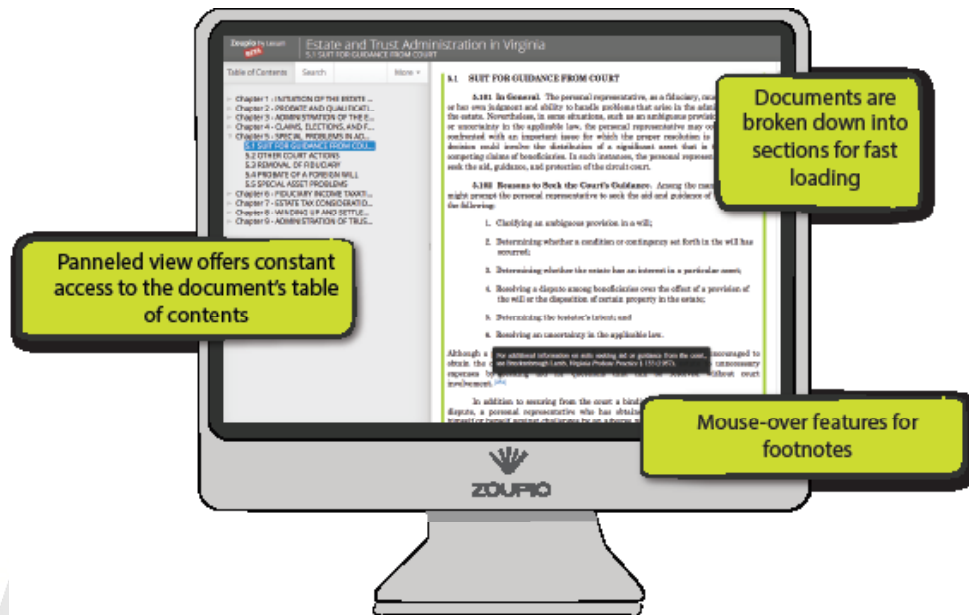
lexum.com/zoupio

OR CONTACT US:

info@lexum.com

1.855.316.2100

Zoupio is a sophisticated front-end interface for your manuals that is entirely operated from the Internet. Drag-and-drop a Microsoft Word file and Zoupio automatically generates an online version of your manual that is structured, professionally displayed and easy to search and find on your own website. By taking charge of all aspects of electronic publishing, Zoupio allows you to focus on creating content rather than on its editing.



BROWSING YOUR MANUAL

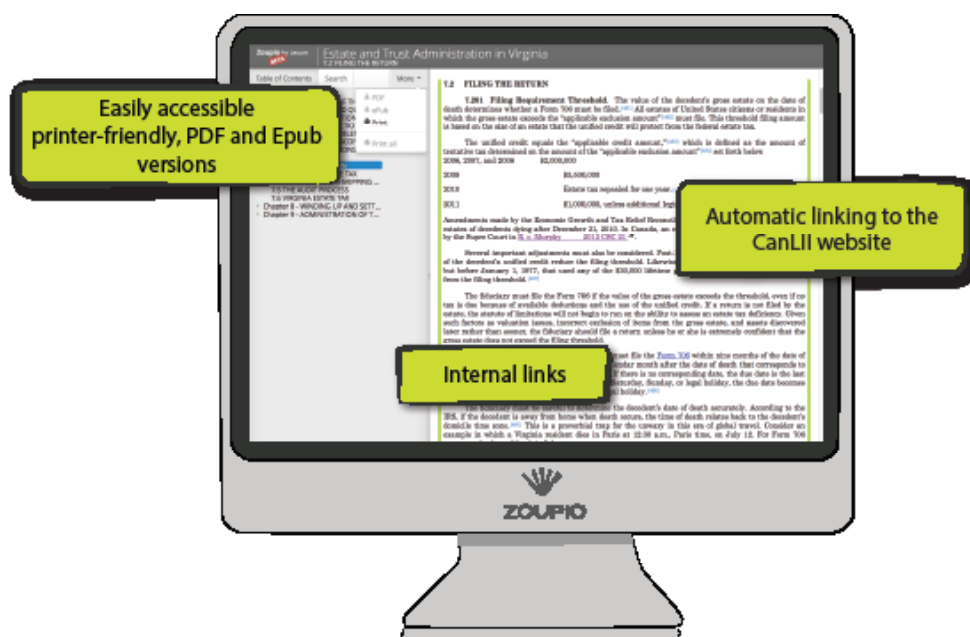
Access to your table of contents is permanently located in a convenient left side panel, along with Zoupio's tools and options such as search, downloads and print links.

- ❖ The panels can be resized at any time in order to maximize screen space for content display.
- ❖ Documents are divided into sections which ensures smooth and fast navigation whatever the file or chapter size.
- ❖ Sections follow your document's logical structure.
- ❖ A mouse-over at the top and bottom of each screen provides forward and backwards browsing between sections.

LEVERAGING YOUR MANUAL'S STRUCTURE

Zoupio recognizes the structure of your Word manual to automatically generate a dynamic multi-level table of contents.

- ❖ Section titles can expand to let you explore the manual's hierarchy.
- ❖ Anchors are supported to align with your own numbering system (section or part numbers).
- ❖ Internal links and references as well as external links are maintained.
- ❖ A mouse-over on footnotes displays the footnote text inline without requiring any clicks.



AUTOMATED CONVERSION OF DOCUMENTS TO HTML5, PDF AND EPUB

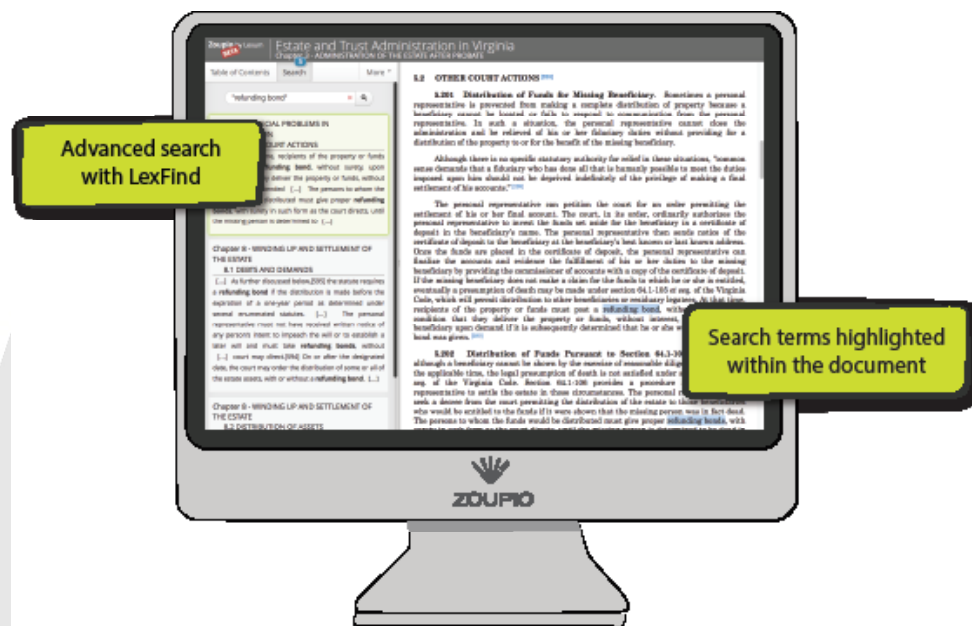
Zoupio automatically converts MS-Word documents into PDF, HTML5 and EPUB formats.

- ❖ When a document in MS Word format is submitted through the web-based administration interface, it prompts a real-time conversion of the source document to HTML5, PDF and EPUB.
- ❖ The HTML5, PDF and EPUB formats are published online.
- ❖ You can choose to make PDF and EPUB versions accessible online if you wish.

SEARCH WITH LEXFIND

Your manual is fully and efficiently searchable with Zoupio via LexFind: a powerful search engine based on Lucene/Solr. A search box is built into every manual and is easily accessible at all times from the left side panel. Search features include:

- ❖ Advanced search syntax including support of paragraph and sentence proximity operators (/p, /s, /n).
- ❖ Sub phrase queries - using machine learning algorithms, the software makes educated guesses about whether a user is looking for a phrase, a set of disjointed words or a hybrid of the two.
- ❖ Stemming - identifying all keywords sharing the same root.
- ❖ Contextual snippets in search results - short extracts of text with query terms highlighted.
- ❖ Highlighting of query terms in the body of your manual.
- ❖ Smart acronym and number processing (handles different inputs of query terms, such as C3, C-3; USA, U.S.A.).
- ❖ Fast wildcard (*) operators.



DRAG-AND-DROP UPDATES

Zoupio is quick and easy to use. Once logged in, publishing a manual simply requires filling in a few fields (title, author, access rights). Submitting or updating a file is achieved by dragging-and-dropping the Word file from your desktop into the Zoupio interface in your web browser. Within seconds the new version of the manual is displayed online.

WHITE LABEL SOLUTION

Zoupio can be skinned to take on the look and feel of your own website. Furthermore, Zoupio can be made accessible under your subdomain.

❖ Create a subdomain

Create a subdomain within your main domain. This subdomain will be used to direct users to Zoupio's content and functionalities. For example: manuals.yourdomain.org.

❖ Create a CNAME in your DNS record

Create a CNAME in the DNS record for your subdomain. The CNAME should point to <http://zoupio.com>. By doing so, when users access your subdomain, they will be directed to Zoupio.

❖ Create a link on your website

Create a link on your website (for example in a navigational bar or menu) pointing to your subdomain used for Zoupio.

ACCESS CONTROL

You have full control over who accesses what:

❖ Public mode for anonymous web access.

❖ Access rights management by groups or individual users.

❖ Manuals can be shared within teams.

❖ Access to a specific manual can be disabled if needed.

MULTILINGUAL SUPPORT

Zoupio supports manuals written in any language. Management interfaces are available in English and French.

OPTIONS

INTEGRATION INTO YOUR WEBSITE

Lexum's team of software engineers and graphical designers can assist you to integrate your website existing graphical design to Zoupio. Website integration is available as a turn-key service involving minimal intervention from your part.

EDITORIAL SERVICES

Lexum's team of editors can take over the ongoing management and processing of your documents. Electronic documents can be sent in bulk or as and when they are created and Lexum will take charge of their publishing. This includes manually applying styles on the document bodies in order to standardize their appearance for online dissemination.