

JOB DESCRIPTION

Title

Project Manager / Scrum Master - R&D Research Engine Team

Organization

Lexum Informatique Juridique Inc (“Lexum”) develops some of the fastest and most popular legal information tools. The CanLII website – a Lexum development – is identified by virtually all Canadian lawyers as the most convenient resource for finding legal information. The technologies developed are used in numerous legal websites in Canada and abroad.

With a very low hierarchical structure, Lexum benefits from an outstanding level of employee retention due to a work culture that encourages autonomy, initiative and growth in the careers of professionals, as well as excellent team spirit. The company offers competitive compensation and excellent working conditions. It is one of Montréal 2024’s top employers. It employs some fifty people and is located in the heart of the Plateau Mont-Royal, at the corner of Saint-Laurent Boulevard and Rachel Street.

SUMMARY

Lexum is looking for an altruistic project manager / scrum master for our team of researchers, engineers, data scientists and domain experts assigned to the Lexum research engine. Reporting to the Product Manager, you will be responsible for guiding and managing the team in the implementation of management and continuous improvement processes, and in the execution of their projects.

RESPONSIBILITIES AND TASKS

Process management and continuous improvement

- Select, implement, and teach the team the project governance practices and processes, whether agile or not, that are likely to help the team achieve its objectives.
- Integrate these practices and processes with those of the company.
- Continuously improve the team's practices and processes through retrospectives.

Project management

- Participate in project planning, scope and schedule to prioritize company business objectives.
- Manage and update schedule and produce reports that communicate project status to product manager and management.
- Anticipate and proactively manage deviations and risks that could jeopardize the project.
- Organize the collection of information required for R&D grants.

Team management

- Organize and facilitate team meetings.
- Maximize team commitment and productivity by providing clear, achievable goals and removing obstacles to their achievement.
- Facilitate communication within the team and with the rest of the company.

REQUIREMENTS

- Bachelor's degree in management or computer science.
- At least 5 years' experience as a scrum master, project manager or similar position.
- At least 5 years' experience managing software development teams.
- Experience with Jira and Atlassian products.

Beneficial experience:

- Experience in managing highly skilled software development teams working in cutting-edge technologies and R&D.

- Experience in the field of law, lawyers and their profession.
- Experience in search engines, machine learning or LLMs.

Skills required

- Good command of written and spoken French.
- Excellent communication and organizational skills.
- A respectful, open and pleasant personality, in keeping with our corporate culture.
- A desire to provide altruistic leadership that values team members.
- An interest in law, legal information, search engines, data science and AI.

ABOUT THE OFFER**We offer the following benefits and advantages:**

- Permanent employment at 35 hours per week;
- Competitive salary, depending on experience, including a target bonus of 10% to 15%;
- Possibility of telecommuting;
- Work schedule according to normal office hours, with flexibility;

Conditions :

- Health, dental, disability and life insurance;
- Employer RRSP contribution program;
- Training and development policy;
- Wellness and psychological assistance programs;
- Annual paid leave: 4 weeks vacation, 5 sick days.

Hiring is conditional on a 6-month probationary period starting depending on the availability of the successful candidate.

Please send your application to carriere@lexum.com, quoting "Project manager/scrum master" in the subject line.